



## DEAN'S ORDER NO. 1/2022

### on the registration of students for compulsory optional and optional subjects at the Faculty of Civil Engineering of the University of Žilina in Žilina for the academic year 2022/2023

#### Article 1 Introductory provisions

1. The purpose of issuing this order is to establish the procedure and deadlines for registration of bachelor's and master's students in full-time and part-time form for compulsory optional and optional subjects at the Faculty of Civil Engineering of the University of Žilina in Žilina (hereinafter referred to as 'FCE UNIZA') for the academic year 2022/ 2023.

#### Article 2 Registration procedure for students of the Faculty of Civil Engineering of the University of Žilina in Žilina for compulsory optional and optional subjects for the academic year 2022/2023

1. Pursuant to Articles 8 and 14 of Directive no. 209 (Study Regulations for the 1st and 2nd degree of university studies at the University of Žilina in Žilina), all students of the future second and higher nominal years of bachelor's and engineering studies in full-time and part-time form are required to register for compulsory optional and optional subjects, which FCE UNIZA provides in the academic year 2022/2023.
1. Students are required to order compulsory optional and optional subjects **between February 28, 2022 and March 14, 2022 by filling out the form** "Application for compulsory optional and optional subjects". **The application form is listed in Appendix no. 1 of this order. The signed application form must be delivered to the Department of Education of the FCE UNIZA, or send scan applications to [fstav-studref@uniza.sk](mailto:fstav-studref@uniza.sk).**
2. The recommended study plans for the academic year 2022/2023 will be sent to students and published **on the website of FCE UNIZA from February 28, 2022.**  
The standard student load expressed in the number of credits is:
  - a) in full-time bachelor's studies, 60 credits for the entire academic year, or 30 credits per semester,
  - b) in the part-time form of bachelor's studies, 45 credits for the entire academic year, or 22 or 23 credits per semester,
  - c) in the full-time form of master's studies, 60 credits for the entire academic year, or 30 credits per semester,
  - d) in the part-time form of master's studies, 40 credits for the entire academic year, or 20 credits per semester.
3. Ordering of items will be closed on **March 14, 2022** at midnight.
4. No later than **March 21, 2022**, the Education Department of FCE UNIZA will send students to the university e-mail address the rejection of the order for compulsory optional or optional courses that will not be open in the academic year 2022/2023 due to the low number of registered students, i.e. if less than 5 students in bachelor's or master's studies apply for a compulsory optional or optional subject, and subjects for which the student does not enroll in the academic year 2022/2023 due to exceeding the capacity of the subject, determined by the teacher responsible for the subject.

5. **By March 28, 2022** at the latest, students whose subject order was not accepted will choose another compulsory optional or optional subject in person, through the Education Department of FCE UNIZA.
6. Confirmed ordered compulsory optional and optional subjects will be made available to students at AIVS when enrolling in the next year of study on the date set by the Faculty's Academic Calendar.

**Article 3**  
**Final provisions**

1. The order of the dean of FCE UNIZA becomes valid on the day of signature. It takes effect on the day of publication.
2. The order of the dean of FCE UNIZA no. 1/2021 of February 8, 2021 is cancelled.

In Žilina on February 7, 2022

---

prof. Ing. Marián Drusa, PhD.  
dean of FCE UNIZA